

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Series Number 705.2

Title Reports

Treasurer's Annual Report

At the annual meeting the Treasurer shall give the annual report presenting the balance sheet of each fund. This report shall be in written form and sent to the Board with the meeting agenda.

The Treasurer shall also furnish the Board with a sworn statement from each depository showing the balance then on deposit.

It shall be the responsibility of the Treasurer to submit this report to the Board annually

Date of adoption _____

Legal Reference: (Code of Iowa)

Date of Last Revision 5/9/88

279.31, 33

Date of Current Revision 12/11/95

Related Administrative Procedures and Cross References _____

