

# BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Series Number 400.44

Title: All Personnel

Employment Outside WITCC

The Board believes the primary responsibility of employees is to the duties of their position with the College. The Board considers a regular, full-time position to be full-time employment and expects employees to give the responsibilities of their College positions precedence over any other employment.

It shall be the responsibility of the President, or his/her designee, to counsel employees, whether full-time or part-time if, in the judgment of the President/designee and/or the employee's immediate supervisor, the employee's outside employment interferes with the performance of the employee's duties required in the employee's position within the College.

The Board may, upon recommendation of the President, request the employee to cease the outside employment as a condition of continued employment with the College.

Date of adoption 12/11/95

Legal Reference: (Code of Iowa)

Date of last revision \_\_\_\_\_

20.7; 260C; 279.8

Date of current revision 12/11/95

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Related Administrative Procedures and Cross References \_\_\_\_\_

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